

Registration Form



Member Information			
Child's Name:		Phone:	
Birth date (d/m/y)//	Age:	Grade:	Sex: Male/Female
School:			
Home Address:			
Health Card #:		Family Doctor:	
Expiration Date:			
Guardian Information			
Parent/Guardian #1:		Relationship:	
Phone #'s Home/Work:		Email:	
Parent/Guardian #2:		Relationship:	
Phone #'s Home/?Work:		Email:	
Emergency Contact:		Relationship:	
Child's Method of arrival			

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Child's Method of Departure:

Is your child to remain supervised until picked up? If no, please explain circumstances:
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Does your child have any physical, mental, or emotional conditions that we should be aware of? Ex: Fears, likes and dislikes etc Please explain

Does your child have any allergies. Please list.
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Is there any other information that could be useful when staff members are interacting with your child? (attach separate sheet if necessary)
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Office Use Only

Special rate applied for: Yes or No

Proof of income amount: (photocopy needs to be placed on file)

Rate approved:

User Fees

CLUBHOUSE # 892-2223

A \$25 NON REFUNDABLE registration fee will be collected as a yearly membership for the Boys & Girls Club of Charlottetown. The afterschool program will be based on pre-payments. A weekly fee of \$50 per child, or \$90 for two children **must be paid in advance for the child to attend**. (Summer Camp fees are \$100 per week per child, or \$175 for two children). If the weekly dues are not pre paid, the child will be sent home from the program. Post dated cheques will be accepted for your convenience. A \$25 handling fee will be charged for any NSF cheques. Two weeks notice must be given if the child will no longer be participating in the program, or if the child will not be attending for a period of longer than one week.

Hours of Operation

Our After-School Program runs for the 39 weeks of the school year, from the time of school dismissal until 6:00pm. Parents will be charged \$5 for every 5 minutes that they are late picking up a child after 6:00pm. Our Summer Day Camp runs for ten weeks and the hours of operation are 7:30 am-5:30 pm. Parents will be charged \$5 for every 5 minutes they are late picking a child up after 5:30 pm.

Statutory Holidays: This program will be closed for statutory holidays. Holidays include: Canada Day, Gold Cup and Saucer Day, Labor Day, Thanksgiving Day, Christmas Day, Boxing Day, New Years Day, Islander Day, Good Friday, Easter Monday, Victoria Day

Professional Development Days: All facilities will be open with an extra charge for Professional Development days, and Parent Teacher Interview Days. Children must pre-register to attend.

Winter Holidays: A Holiday Camp will be held in December during Christmas vacation. The Club will be closed on December 24, 25, 26, as well as January 1st. A March Break Camp will also be held. Children MUST register in advance.

Storm Days: We are not open for storm days

We ARE open for mid-day closures.

Illness and/or injury

Parents should not send a child to the club if s/he is ill. Due to new Public Health illness tracking forms, parents must also inform the Club of what type of illness caused their absence, ex: cold, flu, diarrhea, etc. Parents must inform the Club if a child contracts a contagious disease as soon as the diagnosis is made. **A parent must complete a medicine permission slip before Club staff can administer any medicine to a child.** Parents will be expected to pick up, as soon as possible, a child that has become ill or injured at the Club.

Emergency Transportation Policy:

If at any time, due to circumstances such as an injury or sudden illness, medical treatment is necessary, I(we) authorize the operator, administrator or staff of Boys & Girls Club of Charlottetown Inc. to take whatever emergency measures are necessary for the protection of (our) my child while in their care.? I understand this may involve applying first aid, calling a physician or nurse, carrying out the instructions given, and/or transporting my(our) child to a hospital, including the possible use of an emergency vehicle. I understand that this may be done prior to contacting me (us) and that any expenses incurred for such treatment, including emergency transportation is my (our) responsibility.

External Outing Waiver

I (we) give permission to the Boys & Girls Club of Charlottetown to transport my (our) child to and from external activities either by: the Club rented van, public transportation or in the vehicle of a staff member. I understand that the Boys & Girls Club of Charlottetown will make every effort to notify me(us) in advance of the outing, but that changes to the schedule due to weather, or other factors may prohibit the Club from contacting me(us). I also understand that all field trips and outings will return to the Club by 5:00 pm. A schedule of planned trips will be made available to parents in advance and parents will be required to notify the Club of any trips that their child will NOT be permitted to go on.

Publication Consent

I (we) give permission to the Boys & Girls Club of Charlottetown to use pictures and video data collected in the club of my child and/or his or her first name for purposes of advertising or promoting the Club's activities. I (we) understand that all other personal information about my (our) child will be kept private and confidential, and that photos/video material and first names will only be used in good faith by the Boys & Girls Club of Charlottetown. Parents will be notified when pictures will be used for Television or Newspaper purposes.

Service Agreement

By signing below you are indicating that you are registering your child in the Boys & Girls Club of Charlottetown After-School OR Summer Day Camp Program and that you have read and **agree to all of the related policies stated above**. In consideration of the Boys & Girls Club of Charlottetown Inc. accepting the above minor as a member and/or permitting him/her to enjoy the facilities, the undersigned parent or guardian on behalf of himself/herself and on behalf of the minor applicant, do waive and release each and every right or claim for negligence we and each of us have or may have against the Boys & Girls Club of Charlottetown, its agents, employees, servants or representatives for all and any injuries, accidents or mishaps occasioned by or to above named minor while participating in the activities of or in the care of the said Boys & Girls Club of Charlottetown Inc.

Signature of Parent/Guardian:

Date: _____

**Boys & Girls Club of Charlottetown
Medication Permission Slip**

I hereby give Boys & Girls Club of Charlottetown permission to give my child (name) _____ the following medication(s):

Medication Name: _____

Dosage (amount): _____

Time: _____

Medication Name: _____

Dosage (amount): _____

Time: _____

Medication Name: _____

Dosage (amount): _____

Time: _____

NOTE:

Please list any special instructions needed to administer the medication(with water, before or after meals, with food) If you child takes any regular medication at home, please provide us with this information below. **This is critical information required for medical care in the event of an emergency.**

Medication: _____ **Dosage:** _____

Medication: _____ **Dosage:** _____

Medication: _____ **Dosage:** _____

Parent Signature: _____ **Date:** _____

Authorized Pick Up List

Please list the names of any/all persons who may arrive to pick your child up at the Boys & Girls Club of Charlottetown. (Please list any names including those who may be called to pick up your child in the event of an emergency.)

NOTE: Staff WILL NOT release any child to any person NOT on this list.

Childs Name: _____

Name	Relationship	Phone#
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parent Signature: _____ **Date:** _____